

**Scrutiny work programme
Essential Reference Paper B**

Environment Scrutiny Committee work programme 2013/14 and into 2014/15

meeting	date	topic	Contact officer/lead	Next Exec
THIS	CIVIC YEAR			
3 in 2013/14	12 Nov 2013 Report deadline 30 Oct	<ul style="list-style-type: none"> Community Infrastructure Levy - Member Briefing Work Programme Healthcheck through to Sept 2013 including testing the new 'dashboard' Feedback from PI working group Service Plans monitoring Apr 2013 – Sept 2013 (Environment only) 	<ul style="list-style-type: none"> Head of Service and Director Scrutiny Officer Lead Officer - Performance Members + Lead Officer Lead Officer – Corporate Planning 	9 Dec 2013 7 Jan 2014 4 Feb 2014
JOINT SCRUTINY	14 Jan 2014	<ul style="list-style-type: none"> 2014/15 Budget items 		
JOINT SCRUTINY	11 Feb 2014	<ul style="list-style-type: none"> 2014/15 Service Plans 2013/14 Estimates and 2014/15 Future targets Residents' Survey analysis and action plan 		
4 in 2013/14	25 Feb 2014 Report deadline 12 Feb	<ul style="list-style-type: none"> Review of Affordable Warmth Strategy NEW REQUEST Verbal update on implementation of changes to recycling services vacancy Healthcheck through to Jan 2014 Draft Work Programme 2014/15 	<ul style="list-style-type: none"> Lead Officers Head of Service X Lead Officer - Performance Scrutiny Officer 	4 Mar 2014 8 Apr 2014 6 May 2014 3 June 2014
2014/15	CIVIC YEAR			
1 in 2014/15	10 June 2014	<ul style="list-style-type: none"> Work Programme 2014/15 Healthcheck through to March 2014 (which includes relevant 2013/14 Out turns and Targets) Service Plan monitoring – Oct 2013 	<ul style="list-style-type: none"> Scrutiny Officer Lead Officer - Performance Lead Officer – Corporate 	1 July 2014 5 Aug 2014 2 Sept 2014

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		<p>to March 2014</p> <ul style="list-style-type: none"> • Contract Performance for 2013/14 • Climate Change – <i>report on progress against action plan with data on savings from 2013/14 year</i> • Parks and Open Spaces – high level action plan NEW REQUEST • Monitor implementation of ANPR mobile camera – <i>short report on implementation phase with first few months of data.</i> 	<p>Planning</p> <ul style="list-style-type: none"> • Head of Service • Lead Officer with Head of Service • Lead Officer with Head of Service • Head of Service and Lead Officer (report timing subject to confirmation of implementation date) 	
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The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by ‘independent-minded governors’ who lead and own the scrutiny role***
- ***drives improvement in public services***

**Environment
Scrutiny**

1. To develop policy options and to review and scrutinise the policies of the Council relating to planning policy, local development framework, Building Control, Planning Enforcement, Development Control, transport policy (concessionary fares and subsidised bus routes), Highways Partnership, parking and economic development, energy conservation, waste management, parks and open spaces, historic buildings, conservation – green agenda, Local Strategic Partnership and street scene.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.
7. To consider, should it choose to do so, any item within the remit of the Committee to be considered by the Executive (except items of urgent business). The relevant report to the Executive will be made available to the Scrutiny Committee. The Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.
8. To consider matters referred to the Committee by the Executive/ Portfolio Holder on matters within the remit of the Committee and refer the matter to the Executive following consideration of the matter.